



**Minutes | Santa Barbara AEBG Consortium Public Meeting
August 2, 2017 | SBCC Wake Campus Room 28 | 9:07am – 10:04am**

- I. **Call to Order**
 - II. **Roll Call & Establishment of Quorum**
 - a. Members present: Melissa Moreno, Ray McDonald, Tony Bauer, Gerardo Cornejo
 - b. Quorum established
 - III. **Welcome from the Chair**
 - IV. **Public and Entity Comment***
 - a. none
 - V. **Announcements**
 - a. Melissa Moreno:
 - i. School of Extended Learning:

Encompasses all off-campus programs including dual enrollment and noncredit tuition-free and fee-based programs and Center for Lifelong Learning and will be branded as School of Extended Learning. Goal is to maximize our tuition free noncredit programs and we are currently in the process of reviewing all fee-based courses to determine what can be offered as tuition-free.

Ray McDonald asks if there is someone who can do a presentation for community members about the new School of Extended Learning. Melissa relays that she will be the point person to do that and eventually have a full marketing team to market the program. She is happy to present at any time.
 - ii. Update on AEBG July and August deliverables:
 - Expenditure Reports:

Successfully submitted to the State at the end of July. 98% of our 1st year grant has been spent. Our program leaders are following their activity charts and are on target.
 - Student Data Report:

The 2nd round of using the CASAS Tops Pro Enterprise platform was successful with the assistance of our SBCC Information Technology Office. The next steps are to move forward with hiring an IT expert to help us with our data to ensure that we are including all data and that it is articulated and uploaded correctly in the CASAS Tops Pro Enterprise platform.

Melissa reminds the Consortium that we received an allocation for this effort and the original proposal we put forth that no longer applies and what we need is a full time dedicated analyst housed in our Institutional Research Office.
 - 2017 -2018 Annual Plan:

Deadline for submission is August 15th.
 - b. Corlei Prieto:
 - ii. Update on AEBG July and August deliverables:
 - Expenditure Reports:

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 - Student Data Report:

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 - 2017 -2018 Annual Plan:

Deadline for submission is August 15th.
- VI. **AEBG 2017 - 2018 Annual Plan Discussion & Request for Feedback**
 - a. Melissa relays the primary goals for the upcoming 2017-2018 year which include: Continue building bridges to credit for existing and new AEBG programs, establish a job placement assistance and internship program, fill gaps in Short Term Vocational training in industrial technologies, establish a program for learning assistance & supervised tutoring, establish an Adults with Disability Career Planning and Training certificate serving as preparation for further career technical and/or job placement assistance, maximize tuition-free offerings in allowable AEBG areas to cross-pollinate and align with WIOA and Strong Workforce Initiatives, and a commitment to the collection of accurate data and analytics for all AEBG programs and services.
 - b. Ray McDonald comments that he was impressed with the collaborations noted in the plan.
 - c. Gerardo asks if there has been a discussion with the SBCC's Promise Program, particularly for materials and tools. Melissa said she would like to explore this further with Geoff Green and would like to put this on our to-do list. Tony Bauer recommends this exploration, especially for our CTE programs.
- VII. **AEBG 2nd Quarterly Report on Program Deliverables**
 - I. Corlei Prieto provides updates on the following programs below (a. - i.) noting that all 2nd year AEBG programs are in compliance and on track yet need to begin sending their invoices and receipts to her in order to begin processing expenditures and to adhere to each respective programs' activity chart timelines to meet final 2018 expenditure deadline.
 - a. Noncredit Adult High School GED
 - b. Noncredit English as a Second Language
 - c. CTE Pre-Apprenticeship Construction Technology Pilot Program
 - d. CTE Career Skills Institute
 - e. CTE Career Skills Institute: Jail Program
 - f. Student Support Services
 - h. Santa Barbara County Library: Digital Literacy Hub
 - i. Santa Barbara County Library: 1 in 5, SB Dyslexia Initiative

(cont.)

- j. Work Readiness and Career Planning: Certificate for People with Disabilities
- k. KRA: Workforce System Navigator for Older Adults and Long-Term Unemployed
- i. Santa Barbara County Employees' University Passport Program

VIII. Action Items

- a. AEBG 2nd Quarterly Report on Program Deliverables:

Vote: Ayes: 4

- b. 2017 – 2018 Annual Plan

Melissa opens the Annual Plan for 1 week for community feedback in which she and Corlei will collect feedback and have the Consortium approve it online. Gerardo recommends that the public need to be part of the final discussion, therefore, the Consortium has agreed to have an additional meeting on August 14th at 2:00p.m. in the same room, not online. Corlei will coordinate this meeting.

Melissa entertains the motion for a special meeting on August 14th at 2:00p.m. to finalize 2017-2018 Annual Plan to return for a final vote.

Votes: Ayes: 4

IX. Consent Items

- a. June 7, 2017 Public Meeting Minutes

Vote: Ayes: 3, Absentee: 1

X. Adjournment

- a. Ray McDonald made an announcement before adjournment and relayed that WDB will be creating a mechanism to provide a One-Stop certification review and asks for volunteers to help with the assessment of the One-Stop delivery system.

WDB will be hiring a consultant in January or February in 2018 to manage this this assessment.

- b. Melissa recommends that we place a 'Consortium Members Announcement' section in our AEBG Public Meeting agendas to allow members the opportunity make announcements during our meeting.

- c. Adjournment is at 10:04am.

XI. Next Regular Public Meeting

- a. September 6, 2017



**Minutes | Santa Barbara AEBG Consortium Public Meeting
August 14, 2017 | SBCC Wake Campus Room 28 | 2:00pm – 2:22pm**

SPECIAL AEBG MEETING TO DISCUSS 2017-2018 ANNUAL PLAN

I. Call to Order

II. Roll Call & Establishment of Quorum

- a. Members present: Melissa Moreno, Ray McDonald, Tony Bauer, Gerardo Cornejo
- b. Quorum established

III. Welcome from the Chair

IV. Public and Entity Comment*

- a. Joey Carroll, Employment Coordinator, Tri-Counties Regional Center clarified her suggested points regarding the 2017-2018 Annual Plan as noted in the public comments documents regarding the plan.

V. AEBG 2017 -2018 Annual Plan Discussion

- a. The Consortium reviews the plan with the written suggestions provided by Beverly Schwartzberg, Adult Literacy Coordinator, City of Santa Barbara Public Library, Paul Jarrell, Executive Vice President of Educational Programs, Santa Barbara City College, and Joey D. Carroll, Employment Coordinator, Tri-Counties Regional Center.
- b. The Consortium reviewed and approved the feedback from the public and recommended that Corlei make the necessary changes to the Annual Plan for submission. With the exception of one point which Joey Carrol recommended, which was the removal of the word "older" in reference to senior citizens, her recommendation was denied by the Consortium, as it is the State's language and template which utilizes the word "older" that cannot be changed.

VI. Action Items

- a. 2017-2018 Annual Plan
Votes: Ayes: 4

VII. Consent Items

- a. none

VIII. Adjournment

- a. 2:22pm

IX. Next Regular Public Meeting

- a. September 6, 2017