



**Minutes | Santa Barbara CAEP Consortium Public Meeting  
August 21, 2019 (rescheduled from Aug 7) | SBCC Wake Campus Room 18 | 3:05pm – 3:47pm**

**I. Call to Order**

**II. Roll Call & Establishment of Quorum**

- a. Members present: Melissa Moreno, Tony Bauer, Ray McDonald
- b. Member In Absentia: Gerardo Cornejo
- c. Quorum established

**III. Welcome from the Chair Dr. Melissa V. Moreno**

- a. Melissa welcomes all attendees.
- b. Consortium Member update
  - i. Melissa relays that our new SBCC semester will begin next month.
  - ii. Ray will be absent for the September Public Meeting because he will be attending the Annual CWA Conference.
- c. CAEP Coordinator Corlei Prieto provides announcements and legislative updates
  - i. She welcomes the public and our CAEP program leaders to provide feedback on the CAEP 2019-2021 Three-Year and provide their comments on the Plan at the next CAEP Public Meeting for Consortium review and approval.
  - ii. She announces that the CAEP Summit has been scheduled for October 29-30<sup>th</sup> and that the CAEP State Office plans to relay further details for Consortium members.

**IV. Public and Entity Comment**

- a. None.

**V. Consent Items**

- a. June 7, 2019 Public Meeting Minutes
  - i. Vote: Ayes:3, Absentee:1

**VI. Action Items**

- a. CAEP Program Leader Requests for Addendums to Programs
  - i. Year 3: Santa Barbara City College Adult HS/GED, presented by Jose Martinez
    - a. Jose requests that \$4,000.00 of the \$15,000.00 designated towards updating the humanities curriculum and course materials be directed to the 6000 category to modify the classroom set-up to include study stations and instructional areas for individual tutoring sessions and trainings.
    - b. Melissa entertains a motion to approve. Tony made the motion, and Ray seconded.  
Vote: Ayes: 3, Absentee: 1
  - ii. Year 4: Goleta Valley Library, presented by Brent Field
    - a. Brent requests that \$2,221.00 from the \$25,524.00 salaries budget and \$1,408.00 from the \$16,067.00 support budget be directed to the 6000 category to purchase ten tablets and a printer for the library tutors and students.
    - b. Melissa entertains a motion to approve. Ray made the motion, and Tony seconded.  
Vote: Ayes: 3, Absentee: 1
- b. Years 3 & 4: Approval of Special Short-Term Request for Proposals & Activity Charts
  - a. Melissa entertains a motion to move this agenda item to the next CAEP Public Meeting as Ray cannot vote on his own proposal for the Workforce. Tony made the motion, and Ray seconded.  
Vote: Ayes: 3, Absentee: 1
- c. Year 5: Approval of 2019-2020 CAEP SBAE Consortium Annual Plan
  - i. Melissa entertains a motion to approve. Tony made the motion, and Ray seconded.  
Vote: Ayes: 3, Absentee: 1

**VII. Next Regular Public Meeting**

- a. September 4, 2019

**VIII. Adjournment**

- a. 3:47pm